

**APPLICATION FOR EMPLOYMENT**

PLEASE FILL OUT ALL INFORMATION COMPLETELY. Michelina’s Salon & Spa is an equal opportunity employer and does not unlawfully discriminate on the basis of race, sex, sexual orientation, age, color, religion, national origin, marital status, veteran status, disability status, or any other basis prohibited by federal, state, or local law. Please let us know if you need accommodations in order to participate in the application process.

**PERSONAL INFORMATION**

Date \_\_\_\_\_ Social Security Number \_\_\_\_\_

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

How long at this address: \_\_\_\_\_ Phone No. \_\_\_\_\_

How did you hear about our company?

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**EMPLOYMENT DESIRED**

Position \_\_\_\_\_ How many hours would you like to work per week? \_\_\_\_\_

Date you can start \_\_\_\_\_ Salary desired \_\_\_\_\_

Explain why you want to work here

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**GENERAL BACKGROUND/QUALIFICATIONS**

Are you employed now? \_\_\_\_\_ If so, may we inquire of your present employer? \_\_\_\_\_

Manager’s name and phone number \_\_\_\_\_

How often would you like to participate in salon education? \_\_\_\_\_

Will visa or immigration status prevent lawful employment? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you over the age of 18? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been convicted of a crime, other than a minor traffic offense for which the date of conviction or prison release (whichever is more recent) is within seven years of the date of this application: Yes \_\_\_ No \_\_\_ If so, please explain:

\_\_\_\_\_

\_\_\_\_\_ (Conviction itself is not an automatic bar to employment.)

Will anything interfere with your ability to perform, on a regular basis, the duties of the job for which you are applying? \_\_\_\_\_ If so, please explain:

\_\_\_\_\_

Please list any other skills, licenses, or other certificates that are job related.

\_\_\_\_\_

\_\_\_\_\_

Special interests/hobbies

\_\_\_\_\_

**EDUCATION**

		From Date	To Date	Graduate?	Studies/Degrees?
High School					
College					
Cosmetology					
Apprentice Prog.					

**EMPLOYMENT RECORD**

List most recent jobs first, include all jobs, military service and periods of unemployment lasting more than one month.

Month/Year	Business Name/Address	Supervisor	Position/Phone	Pay Rate	Reason for Leaving

I authorize investigation of all information provided during the application process. I also authorize the employers and persons listed above to give Michelina’s Salon & Spa all information concerning my previous employment and work history. I release Michelina’s Salon & Spa, its agents, and the employers and persons listed above from any liability for requesting or providing information to Michelina’s Salon & Spa about me. I acknowledge that I have read and understand the above statements. I certify that all my answers to the questions in this application and any other information I may have submitted is true and complete to the best of my knowledge. I understand that giving false or misleading information may reason for denial of employment or termination if hired.

Applicant’s signature \_\_\_\_\_ Date \_\_\_\_\_